



BLUE MOUNTAIN HUMANE SOCIETY

7 East George Street, Walla Walla WA 99362

POSITION DESCRIPTION

TITLE: Dog Walker Volunteer

EFFECTIVE DATE: April 2019

REPORTS TO: Animal Care Manager

TRAINING/DAY-TO-DAY CONTACT: Animal Care Coordinators

TIME COMMITMENT: Two Hours 9 a.m.-11 a.m., Minimum of One Day a Week, as assigned. Additional times available.

LOCATION: Blue Mountain Humane Society

PURPOSE OF VOLUNTEER ROLE: The main purpose of a dog walker volunteer is to provide shelter dogs the following: exercise, socialization, basic obedience commands and enrichment to make their transition into their new adopted homes easier. Dog walker volunteers will work as a team of staff and volunteers.

Duties Include:

- **Treat all animals both on and off the job humanely. You are a representative of the BMHS even when you are not volunteering.**
- Maintain appearance and demeanor consistent with the image of the BMHS as a professional animal facility. Follow the dress code required of all volunteers as outlined in orientation.
- Provide a safe environment for the animals, volunteers, and customers by following safety procedures and protocols.
- Walks, socializes and comforts dogs, assists with laundry and scooping poop.
- Responsible for checking out a walkie-talkie using the walkie-talkie sign out sheet as outlined by staff lead.
- Walking other dogs not participating in playgroups as needed on the adoption floor. May also include impound areas, as directed.
 - As needed, communicate effectively with the Playgroup Lead Handler in order to transport dogs between the adoption floor and the Bark Park by utilizing a walkie-talkie for playgroups.
- Follow safety procedure while removing shelter dogs from their kennel on the adoption floor.
- When applicable, follow handler's instructions while introducing dogs to the playgroup, removing dogs from group, and assisting with dog handling as assigned.

OTHER DUTIES / FUNCTIONS:

- Available to assist staff members, visitors and other volunteers as needed.
- Assist Animal Care Manager as requested.
- Assist with maintaining facility cleanliness including sweeping, mopping, wiping down surfaces etc.
- Assist with other projects as assigned.

4/16/2019

POSITION SPECIFICATIONS:

- **Required**
 - Must be 18-years-old.
 - Willing to follow shelter protocol including standards for interacting with dogs during playgroups, dog training and safety procedures.
 - Must be able to handle a variety of dogs of all sizes, shapes, breeds and behaviors.
 - Must be detail oriented, accurate, and dependable.
 - Able to juggle demands, prioritize, and follow through to timely completion.
 - Good communication skills, (verbal/written).
 - Must have a patient demeanor in order to safely interact with shelter pets.
 - Must have high tolerance for loud noises and physical indoor/outdoor activity.
 - Must maintain a high level of confidentiality and have a tactful, mature, and sincere attitude.
- **Desired**
 - Desire for learning and mastery of required job skills in order to expand the impact that the Blue Mountain Humane Society has on the community.
- **Education / Training**
 - Must have attended Volunteer Orientation information session.
 - Must have attended One-on-One interview with Volunteer Coordinator and/or other BMHS staff.
 - Dog Walking 101 is recommended.

GOAL:

- The goal of a dog walker volunteer is to provide shelter dogs exercise, socialization and enrichment while at BMHS in the AM during cleaning of the animal kennels.

WORKING CONDITIONS:

- Indoors in air conditioned/heated office, outdoors at shelter in all types of weather conditions.
- Regular exposure to a variety of companion animals, pocket pets, and some exotic animals.
- Regular exposure to dog to dog socialization, related play and/or other encounters.
- Regular exercise including walking shelter dogs.
- Regular exposure to various cleaning products such as Rescue (Accel), a disinfectant used for kennel cleaning.